



TeleMeMD

## On-boarding Process

Thank you for your interest in TeleMeMD. Like any doctor's office or medical facility, there is necessary paperwork to fill out. I have provided some simple steps to sign up for TeleMeMD service. The links provided should safely take you to JotForms which is HIPAA compliant and secure. There is a one time \$125 sign up fee which covers the cost of data entry and setting up your chart. You will also receive a "Vitals Kit" which includes a blood pressure cuff, oral thermometer and a pulse oximeter used for taking your vitals at home before visits.

Follow these steps to complete the on boarding process. The easiest way is to do this online. If you prefer, I can send you the forms to fill out by hand.

- 1) Fill out the "New Patient Sign-up Form" <https://hipaa.jotform.com/212695266866066>. Once I receive this completed form, I will enter you into the system and invite you by email to become part of my practice. You will be instructed to download the OnPatient app and sign up with same information you provided.
- 2) Familiarize yourself with the consent forms listed and sign online.
  - 1) TeleHealth Informed Consent <https://hipaa.jotform.com/212698548707066>
  - 2) HIPAA Data Use Agreement <https://hipaa.jotform.com/212698679711066>
- 3) I would like to get your full medical history and enter this into the system so that it is available for any Telehealth or House Call service. You can provide this online by filling out the Medical History form. <https://hipaa.jotform.com/212715580763155>
- 4) When we have our first visit, I can go over any questions you have about the forms and information.

I look forward to helping you with your urgent medical care needs.

Steven W Bills, MD  
TeleMeMD LLC